

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING  
February 23, 2021**

- PRESENT** Commissioner Mark Crago, Chair, Commissioner Tyrel Hamilton and Steve Riveland, members; Shannon Fisher, Admin Assistant.
- Others Present: Kisha Miller, City of Columbus; Maurie Petterson, Historic Preservation Committee; Penny Redli, Historic Preservation Committee; Mark Schreiner, Road & Bridge; Kevin Ray, Road & Bridge; Chip Kem, SCSO; Bill Pronovost, DES; Jerry Friend, Treasurer; Joe Morse, HR; Stephanie Ray, Economic Development; Emily Schabacher, Stillwater County News.
- PLEDGE** Commissioner Crago opened the meeting with the Pledge of Allegiance.
- MINUTES** January 19, 2021. Commissioner Hamilton **MOVED** to approve the minutes as presented. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.
- CLAIMS** Amendment to Previous Claims 106567 through 106679 in the Amount of \$411,153.65 instead of \$144,153.65.
- Commissioner Riveland **MOVED** to approve the amendment to claims 106567 through 106679 in the amount of \$411,153.65 instead of \$144,153.65. Commissioner Hamilton **SECONDED**. No discussion. Motion passed unanimously.
- FILE** **Commission**
- A) Stillwater County Financial Statement Audit for Fiscal Year Ending June 30, 2020
- Commissioner Hamilton **MOVED** to file the file items. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.
- REGULAR BUSINESS** **Historic Preservation Society**
- A) 2021-2022 CLG Contract for Museum of the Beartooth's. Commissioner Hamilton **MOVED** to approve the 2021-2022 CLG Contract for Museum of the Beartooth's. Commissioner Riveland **SECONDED**. Discussion – Penny Redli explained that this is the annual contract for the Historic Preservation Program. This program brings awareness to historic preservation of buildings and sites in the county. This program also deals with cemetery preservation. The board consists of five citizens from around the county and meets quarterly. Commissioner Crago asked what the fee was for this contract. Penny replied the grant is for \$6000.00 annually and the city matches. Commissioner Crago added that this is the paperwork finalizing the grant which was approved earlier in the month. Motion passed unanimously
- Joint City/County Airport Board**
- A) Pavement Maintenance Project Task Order No. 1. Commissioner Riveland **MOVED** to approve the Pavement Maintenance Project Task Order No. 1. Commissioner Hamilton **SECONDED**. Discussion – Kisha Miller explained that this is pavement maintenance that is done on an advisory basis. Ninety percent of the paving is paid for by the FAA. The remaining ten percent is split by the city and county. This is the engineering portion of the project. This will go out for bid and the construction phase will start after the bid is awarded. Commissioner Hamilton state that the county portion for this project is \$8608.51. Motion passed unanimously.

**Economic Development**

A) RFQ for Engineering Services for the US Department of Commerce EDA Grant. Commissioner Hamilton **MOVED** to approve the RFQ for Engineering Services for the US Department of Commerce EDA Grant. Commissioner Riveland **SECONDED**. Discussion – Commissioner Crago explained that this is a 2.3-million-dollar grant to fix the slough areas in the Rosebud and Fiddler Creek areas. The US Department of Commerce and the EDA need to see that the engineers are vetted through the proper bidding process. This is a request for qualifications and vetting process for interested engineering firms for the design phase of the project prior to construction. This is part of the process completing the requirements for EDA grant for the road repairs. Motion passed unanimously.

B) AIA Contract with A&E Design for On-Call Architectural and Engineering Services. Commissioner Riveland **MOVED** to approve the AIA Contract with A&E Design for On-Call Architectural and Engineering Services. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Crago explained that this is a 5-year agreement for professional services for county projects that are not scheduled. Motion passed unanimously.

**Absarokee Sewer**

A) Loan Disbursement Report in the Amount of \$184,618.00. Commissioner Hamilton **MOVED** to approve the loan disbursement report in the amount of \$184,618.00. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.

**Public Health**

A) Task Order Amendment #2 for the Public Health Emergency Preparedness. Commissioner Riveland **MOVED** to approve the Task Order Amendment #2 for public health emergency preparedness. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Crago explained that this amendment cleans up some of the language contained in the original task order for public health to be eligible for funds available due to COVID-19. Motion passed unanimously.

**DES/911**

A) DES Trailer V Motorized Unit Bid Opening. Bill Pronovost explained that this is not a motorized unit. Joe Morse stated that three bids were received with the information as follows:

<u>Bidder</u>	<u>Location</u>	<u>Attached/Signed/Specs</u>	<u>Total Bid</u>
Missouri Great Dane	O’Fallon, MO	Received	\$168,932.00
Technology International	Lake Mary, FL	Received	\$146,000.00
Mobile Concepts	Mount Pleasant, PA	Received	\$245,595.00

Commissioner Hamilton **MOVED** to take all bids under advisement. Commissioner Riveland **SECONDED**. Discussion – Commissioner Crago asked if the amounts include delivery? Bill Pronovost replied that delivery was not included. Motion passed unanimously.

**PUBLIC COMMENTS ON COUNTY BUSINESS – None heard.**

**With no further comments hear the meeting was adjourned at 9:15 a.m.**

APPROVED BY:     /s/ Mark Crago, Commissioner Chairman  
ATTEST:           Heidi L. Stadel, Clerk and Recorder